

MAXQDA installation Instructions

[Download](#) the Mac or PC version of MAXQDA:

<https://www.maxqda.com/download-now>

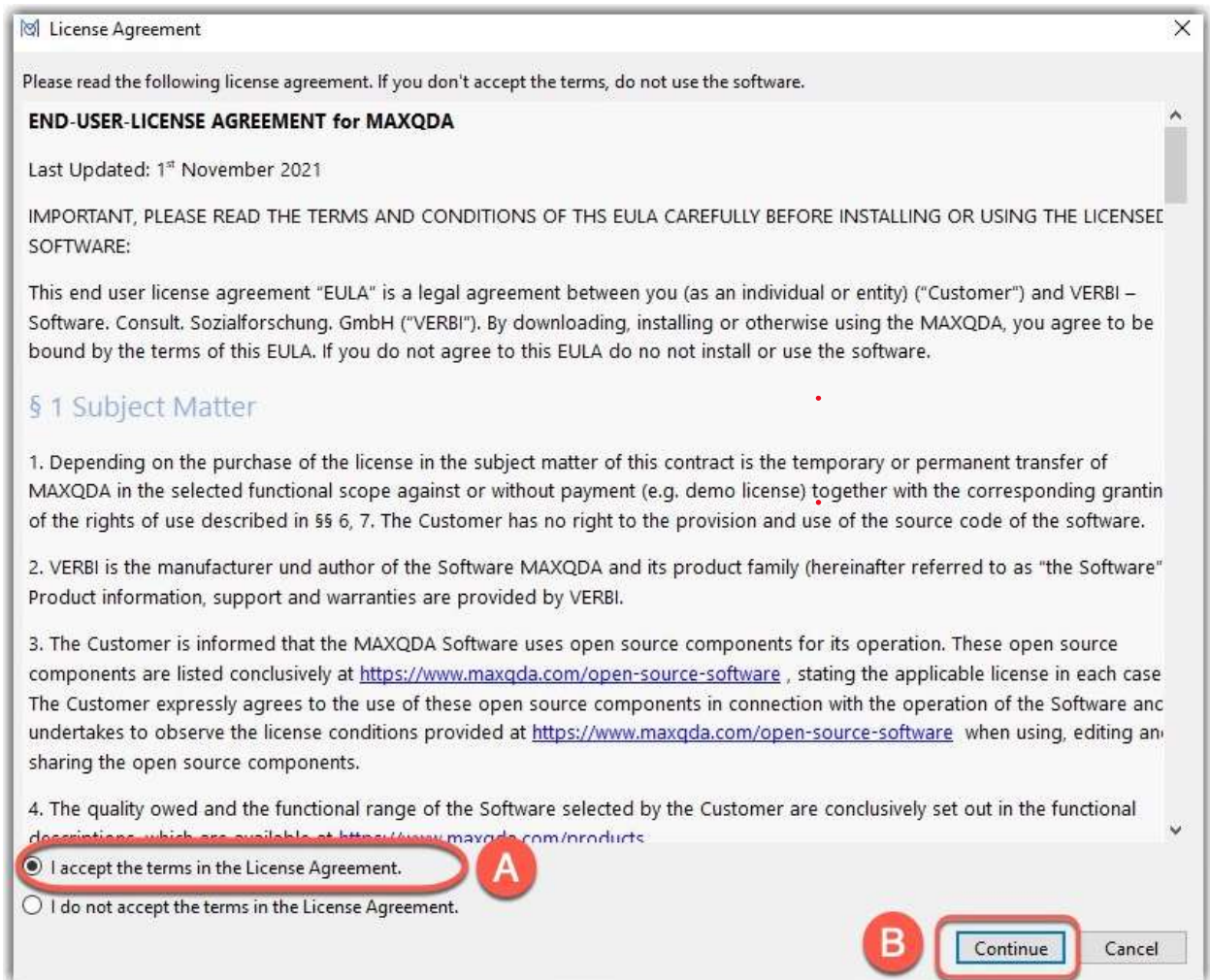
Install the software, then follow the instructions below after finishing the installation on your computer.

You will need to **activate** the software by **connecting to the institution's network license page** after successfully installing the software on your computer.

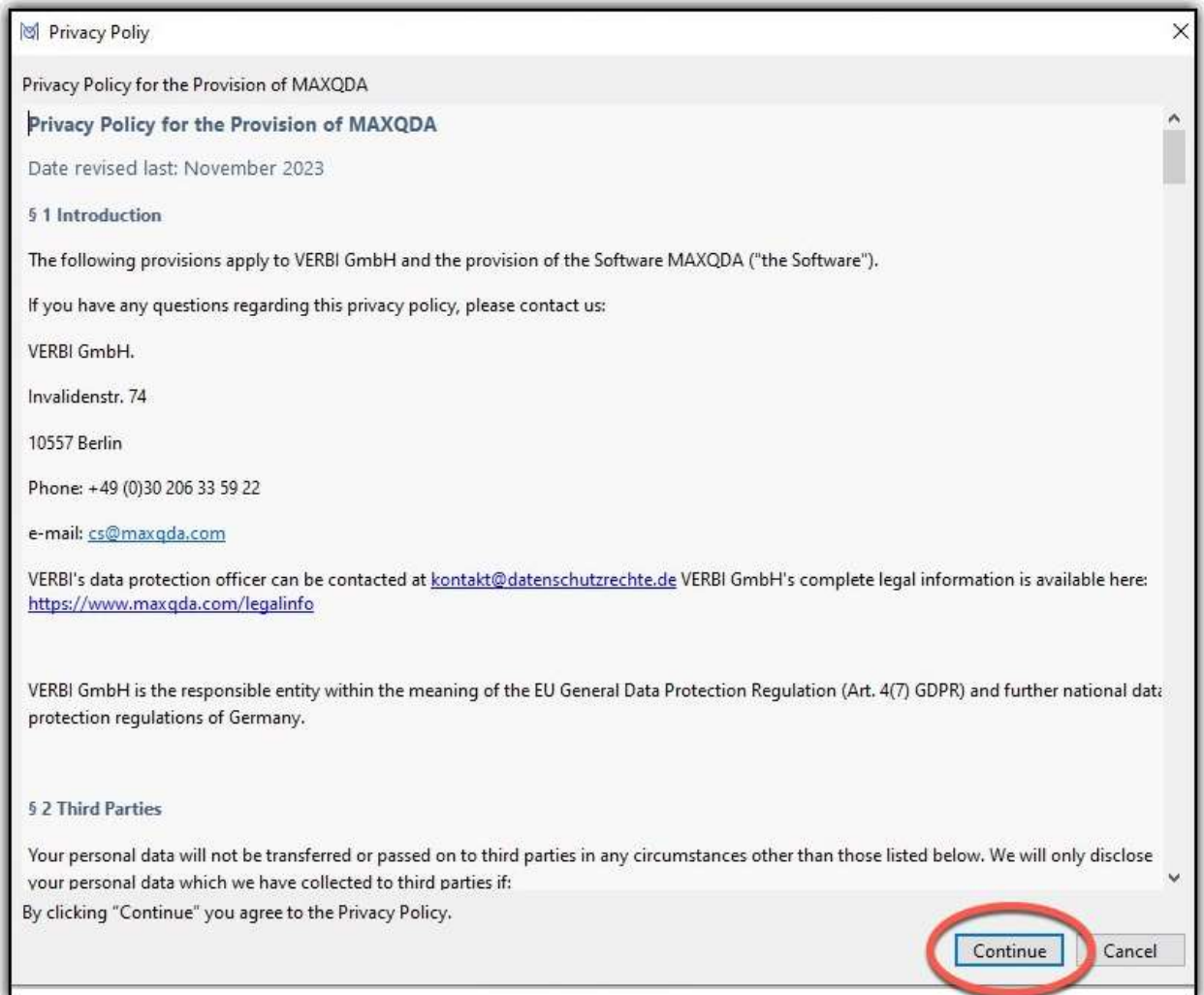
Here are the steps to follow after downloading the installing the software on your computer:

Start MAXQDA on your computer, and follow the steps below:

1. Read and accept the license agreement.
 - A. Select "I accept the License Agreement"
 - B. Continue**



2. Read the Privacy Policy and **Continue**



Privacy Policy

Privacy Policy for the Provision of MAXQDA

Privacy Policy for the Provision of MAXQDA

Date revised last: November 2023

§ 1 Introduction

The following provisions apply to VERBI GmbH and the provision of the Software MAXQDA ("the Software").

If you have any questions regarding this privacy policy, please contact us:

VERBI GmbH.
Invalidenstr. 74
10557 Berlin
Phone: +49 (0)30 206 33 59 22
e-mail: cs@maxqda.com

VERBI's data protection officer can be contacted at kontakt@datenschutzrechte.de VERBI GmbH's complete legal information is available here: <https://www.maxqda.com/legalinfo>

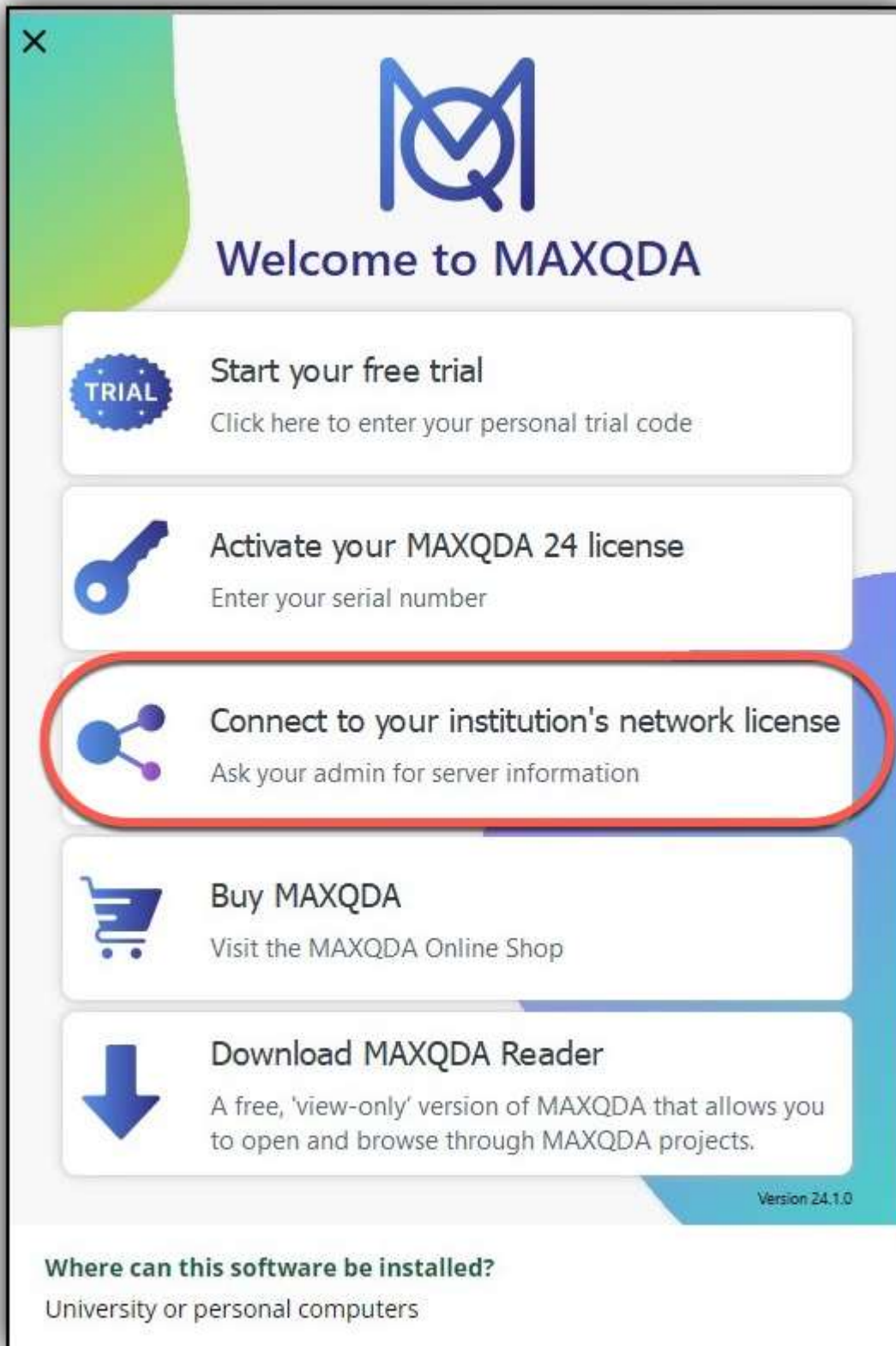
VERBI GmbH is the responsible entity within the meaning of the EU General Data Protection Regulation (Art. 4(7) GDPR) and further national data protection regulations of Germany.

§ 2 Third Parties

Your personal data will not be transferred or passed on to third parties in any circumstances other than those listed below. We will only disclose your personal data which we have collected to third parties if:

By clicking "Continue" you agree to the Privacy Policy.

3. **Select** "Connect to your institution's network license"



The image shows a software welcome window for MAXQDA. At the top left is a close button (X). The MAXQDA logo is centered at the top. Below the logo is the heading "Welcome to MAXQDA". The main area contains five white rounded rectangular buttons, each with an icon and text. The third button, "Connect to your institution's network license", is highlighted with a red oval. At the bottom right of the window is the text "Version 24.1.0". Below the window, there is a section titled "Where can this software be installed?" with the answer "University or personal computers".

Start your free trial
Click here to enter your personal trial code

Activate your MAXQDA 24 license
Enter your serial number

Connect to your institution's network license
Ask your admin for server information

Buy MAXQDA
Visit the MAXQDA Online Shop

Download MAXQDA Reader
A free, 'view-only' version of MAXQDA that allows you to open and browse through MAXQDA projects.

Version 24.1.0

Where can this software be installed?
University or personal computers

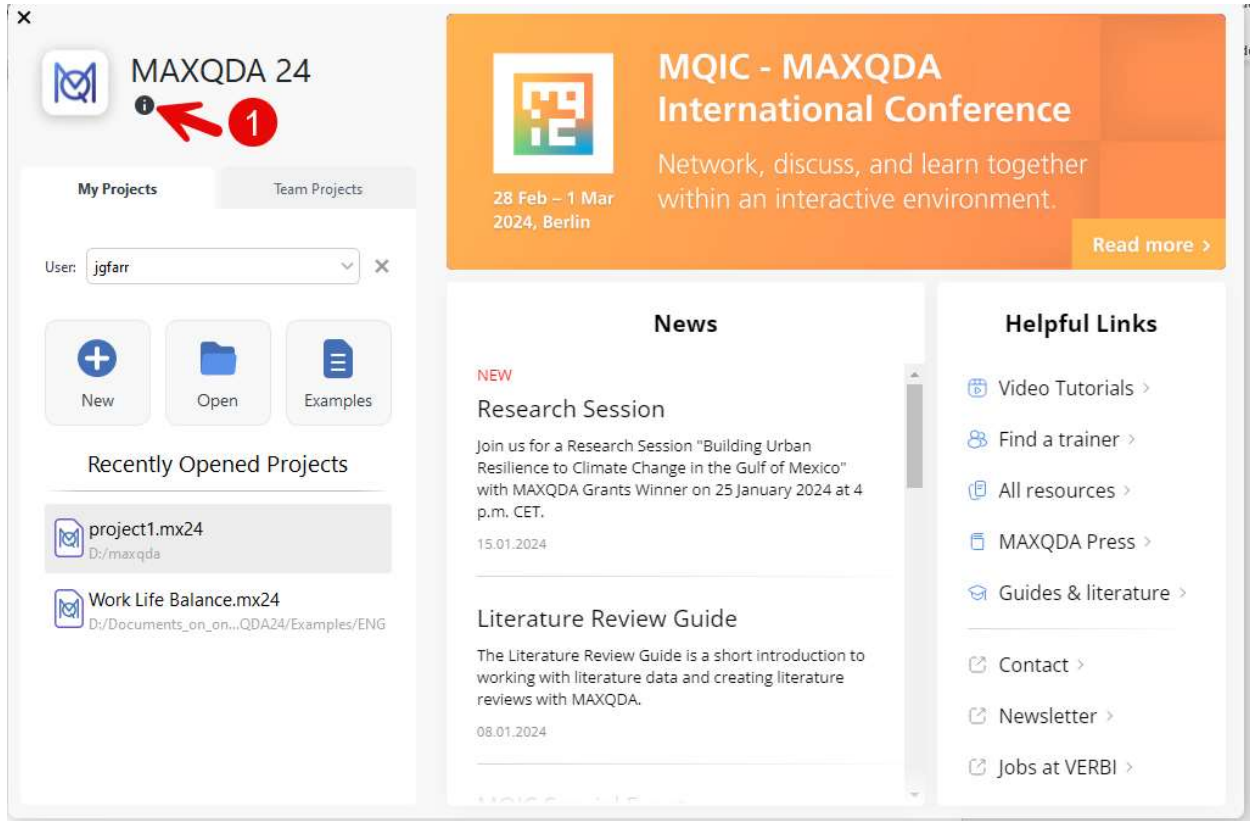
4. Follow the steps below:
 1. Enter "apps1.campus.wm.edu" for Server address
 2. Enter "27001" for Port
 3. Highlight radio button: Please enter license name (case sensitive)
 4. Enter the following license name: 20xMAXQDAPlus-FreeFloating
 5. Hit the **Connect** button

The screenshot shows a Windows dialog box titled "Connect this client computer to MAXQDA License Service". The dialog has a close button (X) in the top right corner. Below the title bar is a logo consisting of three colored circles (blue, purple, pink) connected by lines, followed by the text "Connect to your institution's network license".

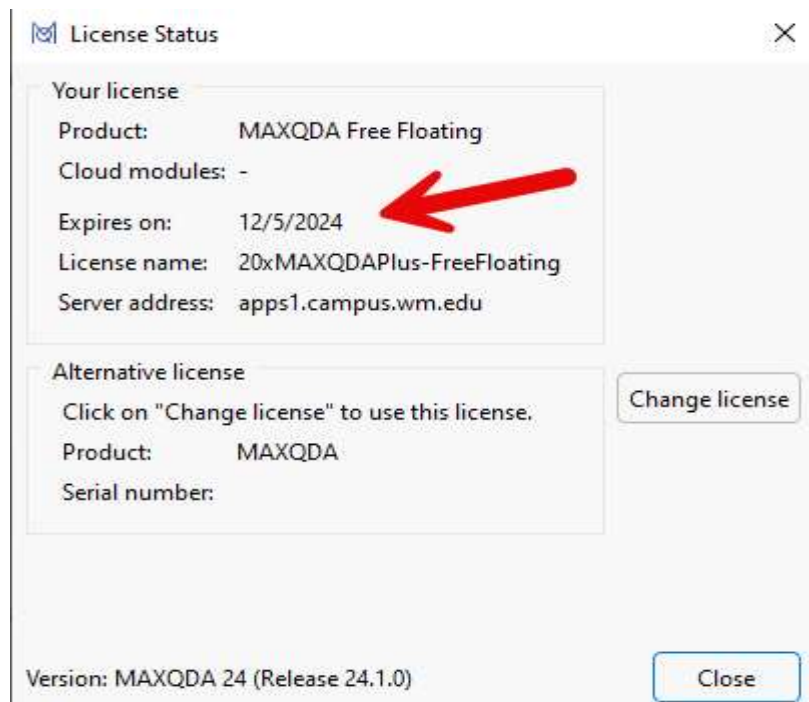
The dialog contains the following fields and controls:

- Server address:** A text input field containing "apps1.campus.wm.edu". A red circle with the number "1" is positioned to the right of the field.
- Port:** A spin box containing "27001". A red circle with the number "2" is positioned to the left of the spin box.
- License name:** A section with a radio button labeled "Search for licenses automatically" and a "Refresh" button to its right. Below this is a large empty text area.
- Radio button:** A blue radio button is selected, with the text "Please enter license name (case sensitive)" next to it. A red circle with the number "3" is positioned to the left of the radio button.
- License name input:** A text input field containing "20xMAXQDAPlus-FreeFloating". A red circle with the number "4" is positioned to the right of the field.
- Buttons:** At the bottom right, there are two buttons: "Connect" and "Cancel". The "Connect" button is highlighted with a red rectangular box, and a red circle with the number "5" is positioned to its left.

1. Check the validity of the license by pressing the Info button



Check the expiration date:



After you finish the above steps will be able to use MAXQDA.